



**Meradia Group presently seeks to add a Senior Business Analyst to service both existing and new client relationships.**

## REQUIREMENTS

- Provide Meradia's clients with functional guidance through the successful development and implementation of new systems
- Develop and maintain all internal and client communication including project plans, status memos, procedural, and operational documentation
- Coordinate internal, external, and client resources to plan, document, and manage analysis, implementation, and integration

## SKILLS & ABILITIES

- Experience with designing, developing, and implementing technology solutions in the investment services industry
- Experience managing systems implementation and development projects that impact multiple departments or entities within an organization
- Track record of analyzing business processes and developing practical solutions that drive efficiency, improve client service, and reduce risk.
- Ability to assess and document business needs including systems, data, integration, work flows, output, and the economic impact of each
- Excellent interpersonal, verbal, and written communication skills
- Strong analytical and business skills

## KNOWLEDGE & EXPERIENCE

**Since this position requires that the candidate have strong functional and industry knowledge, the following skills are important:**

- Strong functional, technical, and operational knowledge of the investment management industry
- Fundamental knowledge of front-, middle-, and back-office operations in investment management organization, with strong understanding of institutional client reporting
- Strong knowledge of a broad range of investment management products including US and global equities, fixed income, and derivative products
- Understanding of multi-currency portfolio accounting
- Related degree from an accredited institution
- Minimum of 5 years of experience in the investment services industry
- Experience writing business requirements, functional requirements, and test plans
- Basic knowledge of SQL preferred
- CFA or CIPM is preferred but not required

## ABOUT MERADIA

Meradia Group is a professional services firm that helps companies in the financial sector maximize operational efficiency and manage change. Meradia has been leading and executing all types of strategic initiatives since 1997 with an emphasis on data quality, automation, and cost-control.

Meradia Group seeks to attract and retain a team of ambitious, competitive, and talented consultants committed to providing a differentiating level of service to Meradia and our clients.

Send resumes to  
[jobs@meradia.com](mailto:jobs@meradia.com)

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